



Republic of the Philippines  
Department of Agriculture  
**NATIONAL ORGANIC AGRICULTURE BOARD**  
3rd Floor, ATI Bldg., Elliptical Road, Diliman, Quezon City 1100 Philippines

**NATIONAL ORGANIC AGRICULTURE BOARD**  
**Resolution No. 05**  
**Series of 2025**

**APPROVING THE GUIDELINES FOR THE IMPLEMENTATION OF THE KABABAIHAN AT  
KABATAAN PARA SA KALUSUGAN, KALIKASAN AT KABUHAYAN (5Ks) PROJECT: A  
COMMUNAL ORGANIC/NATURAL GARDENING AND EDUCATION PROGRAM  
FOR WOMEN AND YOUTH**

**WHEREAS**, Section 2 of Republic Act No. 10068 or the Organic Agriculture Act of 2010, as amended by Republic Act No. 11511, declares the policy of the State to promote, propagate, develop further, and implement the practice of organic agriculture in the Philippines; it also mandates the promotion of community-based organic agriculture systems, to provide clean, safe, nutritious and sufficient food, water, air and health conducive environments;

**WHEREAS**, malnutrition remains a pressing issue in the Philippines. World Bank data shows that 29% of Filipino children under five suffer from stunting, ranking the country fifth in East Asia and the Pacific Region, and among the top 10 globally. In several regions in the Philippines, stunting rates exceed 40%. Micronutrient deficiencies are also prevalent, with 38% of infants (6-11 months), 26% of children (12-23 months), and 20% of pregnant women suffering from anemia.

**WHEREAS**, data from the Philippine Statistics Authority (PSA) shows that the prevalence of stunting among children under five remains high, with 7.5 % of children suffering from wasting while 6% are classified as overweight. Deaths due to malnutrition have also been documented, highlighting the severity of the issue.

**WHEREAS**, the National Organic Agriculture Program (NOAP) would like to address this concern through the *"Kababaihan at Kabataan para sa Kalusugan, Kalikasan at Kabuhayan (5Ks) Project: A communal organic/natural gardening and education program for women and youth."* The 5Ks Program will support organic farmers to produce nutritious food for organic meal programs.

**WHEREAS**, through this project, women and youth in rural communities will be engaged in organic farming, enabling them to generate income while ensuring access to nutritious food for their families. By bridging organic agriculture with nutrition-focused programs, this initiative will not only address the root cause of malnutrition but also foster economic resilience and community empowerment.

**WHEREAS**, this project entails the establishment of communal organic gardens. Local institution building, enterprise development and capacity building will also be undertaken. The Project will help address solid waste problems by encouraging communities to transform biodegradable kitchen and farm wastes to soil ameliorants. The project targets to support a group of either fifteen (15) women or youth.

NOABRESO No. <u>05</u> R.2025	APPROVING THE GUIDELINES FOR THE IMPLEMENTATION OF THE KABABAIHAN AT KABATAAN PARA SA KALUSUGAN, KALIKASAN AT KABUHAYAN (5Ks) – A COMMUNAL ORGANIC GARDENING AND EDUCATION PROGRAM FOR WOMEN AND YOUTH	Page 1 of 4
----------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------





Republic of the Philippines  
Department of Agriculture  
**NATIONAL ORGANIC AGRICULTURE BOARD**  
3rd Floor, ATI Bldg., Elliptical Road, Diliman, Quezon City 1100 Philippines

**NOW THEREFORE**, considering the foregoing, this Honorable Board, by virtue of the power vested in it by RA 10068, as amended by R.A. 11511, has **RESOLVED**, as it is hereby **RESOLVED**, to approve the guidelines for the implementation of the “*Kababaihan at Kabataan para sa Kalusugan, Kalikasan at Kabuhayan (5ks) Project: A communal organic/natural gardening and education program for women and youth.*”

**RESOLVED FINALLY**, that a copy of this Board Resolution and the draft guidelines be forwarded to the Secretary of Agriculture for the issuance of the corresponding circular;

**APPROVED**, on this 21<sup>st</sup> day of May 2025, in Basco, Batanes, Philippines, by the following NOAB Members present:

**USEC. CHERYL MARIE NATIVIDAD-  
CABALLERO, MTM**

Chairperson

Alternate Representative

Department of Agriculture (DA)

Date signed: 06-25-2025

**ASEC. ELIZABETH N. LOPEZ DE LEON**

Vice - Chairperson

Permanent Representative

Department of the Interior and Local Government  
(DILG)

Date signed: 06-02-2025





Republic of the Philippines  
Department of Agriculture  
**NATIONAL ORGANIC AGRICULTURE BOARD**  
3rd Floor, ATI Bldg., Elliptical Road, Diliman, Quezon City 1100 Philippines

**DIR. VON MARK R. MENDOZA**  
Permanent Representative  
Department of Agrarian Reform (DAR)  
Date signed: 06-04-2025

Digitally signed  
by Gabuna  
Gomel Clemente  
Date: 2025.06.18  
15:32:12 +08'00'

**DIR. GOMEL C. GABUNA**  
Permanent Representative  
Department of Health (DOH)  
Date signed: \_\_\_\_\_

**DIR. JUANITO T. BATALON**  
Permanent Representative  
Department of Science and Technology  
(DOST)  
Date signed: 01-03-2025

**ASEC. GRACE FALGUI BALUYAN**  
Permanent Representative  
Department of Trade and Industry (DTI)  
Date signed: \_\_\_\_\_

**DEP. DIR. GEN. ROSANNA A. URDANETA**  
Permanent Representative  
Technical Education and Skills  
Development Authority (TESDA)  
Date signed: \_\_\_\_\_

**COMM. RHODEX P. VALENCIANO**  
Representative, Indigenous Farmers  
National Commission on Indigenous  
Peoples (NCIP)  
Date signed: \_\_\_\_\_

**MR. GABRIEL A. ARUBIO**  
Representative, Luzon Small Farmers  
Yakap at Halik Multi-Purpose Cooperative  
Cavite  
Date signed: 06-16-2025

**MR. GODYNEL D. ISEDENIA**  
Representative, Visayas Small Farmers  
Aklan Provincial Organic Producers  
Association (APOPA)  
Date signed: 06-16-2025





Republic of the Philippines  
Department of Agriculture  
**NATIONAL ORGANIC AGRICULTURE BOARD**  
3rd Floor, ATI Bldg., Elliptical Road, Diliman, Quezon City 1100 Philippines

**MR. MAEL JETHEL J. KAPUNAN**  
Representative, Mindanao Small Farmers  
Peoples Action for Liberal Agriculture  
Industry (PALAI), Inc.  
Date signed: 06-16-2025

**MS. AIMEE LOO PAREDES**  
Representative, NGO  
Cares Channels, Inc.  
Date signed: 06-16-2025

**MS. DONNA LAO-PADRE**  
Representative, Agribusiness Firm/Private  
Sector  
Verdant Seasons Farm Management  
Technologies Corporation  
Date signed: 06-16-2025

**DR. NOEL B. LUMBO**  
Representative, Academe  
University of the Philippines-Los Baños  
Date signed: 06-16-2025

**MR. RODOLFO F. CORTEZ, JR.**  
Representative, PGS Group  
PGS Pilipinas  
Date signed: 06-16-2025

Attested by:

**DIR. BERNADETTE F. SAN JUAN,**  
**CESO II**  
NOAB Secretary  
Date signed: 06-16-2025



MEMORANDUM CIRCULAR

No. \_\_\_\_\_  
Series of 2025

**Subject: GUIDELINES FOR KABABAIHAN AT KABATAAN PARA SA KALUSUGAN, KALIKASAN AT KABUHAYAN (5Ks) PROJECT: A COMMUNAL ORGANIC/NATURAL GARDENING AND EDUCATION PROGRAM FOR WOMEN AND YOUTH**

I. RATIONALE

Malnutrition remains a pressing issue in the Philippines, with significant impacts on children and vulnerable populations. World Bank data shows that 29% of Filipino children under five suffer from stunting, ranking the country fifth in East Asia and the Pacific Region, and among the top 10 globally. In several regions, stunting rates exceed 40%, with Bangsamoro (45%), MIMAROPA (41%), Bicol (40%), Western Visayas (40%), and SOCCSKSARGEN (40%) being the most affected. Micronutrient deficiencies are also prevalent, with 38% of infants (6-11 months), 26% of children (12-23 months), and 20% of pregnant women suffering from anemia. Vitamin A deficiency affects 17% of children aged 6-59 months, particularly those aged 12-24 months (22%) and 6-12 months (18%).<sup>1</sup>

Likewise, data from the Philippine Statistics Authority (PSA) shows that the prevalence of stunting among children under five remains high, with 7.5% of children suffering from wasting and 6% classified as overweight.<sup>2</sup> Additionally, deaths due to malnutrition have been documented, highlighting the severity of the issue.<sup>3</sup>

In response to this urgent challenge, the National Organic Agriculture Program (NOAP) has taken a proactive approach by supporting organic farmers who produce nutritious food for organic meals programs. This initiative aims to provide safe, nutritious organic meals to mitigate malnutrition while simultaneously empowering local communities. This aligns with the Philippine Commission on Women (PCW) and Gender and Development (GAD) programs which focuses on addressing malnutrition through gender-sensitive policies.

Under Republic Act (R.A.) No. 10068, or the Organic Agriculture Act of 2010, as amended by R.A. No. 11511, the NOAP promotes, propagates, and develops further the practice of organic agriculture throughout the Philippines. Section 2 of R.A. No. 11511 specifically mandates the establishment of community-based organic agriculture systems, which serve as a foundation for sustainable and inclusive development.

Through this program, women and youth in rural communities are actively engaged in organic farming, enabling them to generate income while ensuring access to nutritious food for their families. By bridging organic agriculture with nutrition-focused programs, this initiative not only addresses the root causes of malnutrition but also fosters economic resilience and community empowerment.

<sup>1</sup><https://openknowledge.worldbank.org/server/api/core/bitstreams/109a9f76-1d3f-587b-8f0a-0f0a54021cdd/content>.  
<sup>2</sup> <https://rso03.psa.gov.ph/sites/default/files/content/Goal%20Two.pdf>  
<sup>3</sup> <https://rso01.psa.gov.ph/infographics/deaths-due-malnutrition-philippines-2023>



II. PROJECT DESCRIPTION

This project entails the establishment of communal organic/natural gardens. Moreover, local institution building, enterprise development and capacity building will be undertaken. Additionally, the Project will help address solid waste problems by encouraging communities to transform biodegradable kitchen and farm wastes to soil ameliorants. The project targets to support a group of either fifteen (15) women or youth.

A. Project Objectives

- 1. To address malnutrition - including stunting, micronutrient deficiencies, and childhood overweight - among children by providing access to safe, organic, and nutritious food;
- 2. To promote Organic Agriculture by fostering the development of community-based organic agriculture systems nationwide; and
- 3. To empower women and youth by enabling them to actively participate in organic farming, equipping them with the skills, resources, and income-generating opportunities necessary for sustainable livelihoods.

B. Scope and coverage of Interventions

Nationwide Scope and Implementation

The project has a nationwide reach, ensuring coverage across all regions, including the National Capital Region (NCR). To facilitate effective coordination and seamless implementation, all projects within NCR will operate under the oversight of Regional Field Office (RFO) 4A. This oversight will ensure that project objectives are met efficiently, resources are utilized effectively, and interventions are properly managed across urban and rural communities.

Nature of Interventions

All assistance and interventions provided through this project will be in kind such as in the form of goods, services, or materials. These interventions may include organic farming resources, agricultural tools, training programs, and other essential support to promote sustainable food security and combat malnutrition effectively.

1. Production Support

Agricultural farm supplies and inputs such as seeds and planting materials, garden tools, water sprinkler (lagadera), plastic drums, crates, OPV seeds, African night crawler, molasses, materials for the establishment of a composting facility, and materials for the establishment of a botanical concoction facility, which support the production of crops or the establishment of community gardens.

2. Capacity Building such as Social Preparation, Production Technologies on Organic Farming and Development Support (Trainings/Capacity building activities, etc.)

3. Agricultural Equipment & Machineries such as grass cutter, mini cultivator among others.



4. **Small Scale Irrigation** such as pumps and engine, hose, and blue drums, among others.

After one year of implementation, groups with viable business operations and needing additional support may be provided with agricultural mechanization and modernization assistance.

### III. Eligibility Criteria for the Project

1. The project is open to groups of either 15 women or 15 youth actively engaged in organic farming.
2. Youth members will remain eligible until they reach the age of 36, after which they may transition into an advisory role within the group.
3. Preference will be given to applicants from areas with the highest malnutrition incidence, as identified by the National Nutrition Council.
4. The Local Government Unit (LGU) will be responsible for submitting the names of families in need of food assistance, as determined by the Barangay Nutrition Scholar.

### QUALIFICATIONS OF RECIPIENTS

To qualify, the recipient group:

1. Must be endorsed either by the Barangay/City/Municipal/Provincial Local Government Unit;
2. Must have at least an aggregate of 5,000 sqm area for communal organic/natural garden, whether contiguous or not;
3. Must have a production plan for chosen crops/commodities;
4. Must present viability of chosen crops/commodities;
5. Members must undertake a commitment, written in their respective dialect, to actively participate in all trainings and group activities including in their respective assignments and must commit to operate and maintain the Project;
6. Must provide a storage for farm tools and equipment; and
7. Members must be enrolled or willing to be enrolled in the Registry System for Basic Sectors in Agriculture (RSBSA).

### IV. SITE REQUIREMENTS

The proposed site:

1. The proposed production area must have an aggregate of at least 5,000sqm;
2. Must have a source and access of water;
3. Must have sufficient sources of agricultural residues, poultry and livestock manure, household/kitchen waste, and/or other indigenous biodegradable materials for the botanical concoction and/or composting facility;
4. Must have road access for delivery/hauling vehicles and no right-of-way issue; and
5. Must not be located in flood-prone areas.



## V. APPLICATION REQUIREMENTS

Eligible recipients intending to avail of the project must submit the following application requirements:

1. Letter of Intent (LOI) addressed/endorsed to the DA Regional Executive Director (RED) signed by the Chairman/President of the group;
2. LGU endorsement of the group's request signed by LCE and/or Provincial/City/Municipal Agriculturist/Barangay Head;
3. Members' registry indicating basic information of the 15 members;
4. Group registration/Attestation (DOLE, DSWD, SEC, CDA, Agriculture/Barangay Office);
5. Viability Plan for establishment of communal organic/natural garden which include an establishment of two (2) gardens with different commodities and which employs intercropping and/ or crop rotation;
6. Copy of the farm location map;
7. Proposed Work Plan for a period of one year;
8. List of requested agricultural tools, equipment and supplies;
9. Proof of land ownership covering the site where the project will be located, such as: Transfer Certificate of Title (TCT), Deed of Donation, Deed of Sale, Certificate of Stewardship, Certificate of Land Ownership Award (CLOA), lease or usufruct agreement with a term not less than five (5) years, tax declaration, or any other instrument evidencing legal conveyances; and
10. A group resolution stating the group's decision to avail of the 5Ks project and commitment to operate and maintain the same, through actively participating in all training and group activities and in performing their respective assignments. This resolution must be signed by all members.

## VI. MECHANICS OF IMPLEMENTATION

### A. Application and Approval Process

1. The National Organic Agriculture Program (NOAP) and DA - Regional Field Office (RFO) shall conduct an information caravan through various platforms;
2. The LGU/RFO shall identify or organize a group of fifteen (15) women/youth for the Project;
3. The potential group recipients shall submit the application requirements to the DA-RFO through the Organic Agriculture Program (OAP). Requests submitted to LGU and other DA offices shall be endorsed to the concerned DA-RFO for review and evaluation;
4. The DA-RFO shall evaluate the application requirements of the potential group recipients;
5. The DA-RFO and/or LGU shall conduct site validation based on the results of the evaluation of the application requirements and geo-tagged the proposed site;
6. The DA-RFO shall consolidate the list of qualified recipients of the 5Ks project for approval of DA-RED; and
7. The DA-RED and the group recipients shall execute a Tripartite Memorandum of Agreement (MOA) once the application is approved.

### B. Procurement of Requested Interventions

1. The DA-RFO shall procure the requested interventions of the group in accordance with R.A. No. 12009 and its Implementing Rules and Regulations (IRR); and
2. The group shall inspect before receiving the items from the project.



## C. Operations

Each group will have three teams: a management team handling administrative, finance, and marketing tasks, and two production teams. Membership is voluntary, allowing individuals to choose their preferred team;

### 1. Production

- a. The production teams shall be in-charge of all aspects of crop establishment, maintenance, harvesting and processing. They shall likewise be responsible in the production of soil amendments and biological concoctions;
- b. Each member shall accomplish their assigned tasks and assignments;
- c. Each member is required to contribute a minimum of 90 person-days or 720 hours of work per year. Compensation for their services will be at a rate mutually agreed upon by the group, taking into account the financial viability of the enterprise. The total compensation will be recorded as a labor expense for the enterprise;
- d. In case of unavailability, the members of the sub-group shall cover the assignment of their unavailable groupmate;
- e. The group shall update their production and work plan once needed supplies are received and periodically thereafter or as necessary;
- f. The communal gardens shall have a composting area or botanical concoction area;
- g. A supply and tool room shall be identified where equipment, tools and other supplies can be safely stored;
- h. The group shall maintain a property logbook for all the tools and stock card for the supplies;
- i. To clearly define the boundary of the communal gardens, plants such as malunggay, banana, katuray, papaya, taro, or other preferred crops shall be planted along the perimeter;
- j. Ideally, the planting shall follow the production plan but may have to be adjusted according to the weather condition;
- k. Additional crops may be added to the communal garden area where appropriate;
- l. To prevent pest's build-up, crops on communal garden 1 and 2 shall be interchanged;
- m. Once an occurrence of pest was observed it should be reported to the group. The group leader shall report to the LGU and RCPC/RFO for advice and appropriate action;
- n. The group members shall bring their compostable household biodegradable kitchen and farm wastes to the composting facility or botanical concoction facility; and
- o. The group shall establish a valuation system for compost substrates which can be used to pay for the harvests.

### 2. Financial

- a. The monthly meeting shall include production, sales and financial reporting, among others;
- b. The group shall maintain and update a book of account;
- c. The group will establish a bank account requiring two out of three signatories, ensuring that no signatories are from the same family. This measure is intended to guarantee that the group's income is used solely for its intended purposes;
- d. All collections shall be deposited to the bank account of the group; and
- e. Annual production, sales and financial reports of the group shall be submitted to the RFO.



### 3. Organization Development and Capacity Building

- a. The 5Ks focals shall be responsible for the organizational development and capacity building of the participating groups in the locality;
- b. The group shall undergo a capability building / training activity once a month on-site for twelve (12) months. Each on-site training shall last two (2) hours;
- c. A monthly meeting to coincide with the monthly training shall likewise be conducted;
- d. A meeting logbook that contains the highlights and agreements in the meeting shall be maintained. The highlights of the meetings shall be signed by all attendees;
- e. The group shall establish its Constitution and By-Laws, which must include provisions on disciplinary actions, such as terms for member suspension or expulsion.

### 4. Marketing and Sales

- a. The group shall decide on the operating hours for selling;
- b. All group members will use and maintain a member's purchase book to record any products used for personal consumption;
- c. All harvests, regardless of their intended use, should be valued based on either the farmgate or retail price, taking into account the financial viability of the enterprise;
- d. Members may purchase the group's produce at the market retail price. They must notify the person in charge of sales, who will weigh the produce and assign the appropriate price;
- e. Members are entitled to a patronage refund based on their purchases;
- f. Members may pay in cash or purchase by credit. The group may decide on the interest for credit purchases; and
- g. At the end of the fiscal year, any unpaid purchases by members may be deducted from their share of the operational proceeds.

## VII. ROLES OF KEY STAKEHOLDERS

The following key stakeholders are essential for the smooth implementation of the project. Each stakeholder will fulfill their specific roles and responsibilities to ensure success:

### A. NOAP

1. Includes the 5Ks project in the annual plan and budget proposal;
2. Analyzes the annual report submitted by the DA-RFO, and report to the NOAB, with recommendations to address operational bottlenecks and improve its implementation as applicable;
3. Develops modules related to the Project; and
4. Acts as resource persons in the Training of Trainers (TOT) and on-site training of participating groups whenever they are available.

### B. ATI

1. Collaborates with NOAP-NPCO in module development;
2. Develops IEC materials regarding the project;
3. Conducts Training of Trainers (TOT) to 5Ks focals to prepare them for the project;
4. Assists in the conduct of the monthly on-site trainings; and
5. Endorses the group recipient for a TESDA scholarship or for an assessment to obtain a Certificate of Competency, which may lead to the attainment of the National Certificate II (NCII) in Organic Agriculture.



## **C. RFOs**

1. Evaluates the application requirements of the candidate recipients;
2. Coordinates with the LGU to validate proposed sites;
3. Approves the final list of qualified recipients for the project;
4. Undertakes tripartite MOA with the qualified recipients;
5. Conducts quarterly monitoring of the progress and status of the project;
6. Analyzes the production, sales, and financial reports submitted by each group;
7. Procures and delivers the approved requested items of the beneficiaries;
8. Provides funds for honorarium of 5K focals;
9. Serves as resource persons in the Training of Trainers (TOT) and on-site training of participating groups whenever they are available; and
10. Prepares and submits an annual report to the NOAP-NPCO.

## **D. Barangay/City/Municipal/Provincial 5Ks Focals**

1. Organizes the groups of beneficiaries consisting of fifteen (15) women or youth per group;
2. Shall endorse application of the beneficiaries of the Project to the RFO;
3. Shall allocate annually, PhP 150,000 per group as counterpart funding or, alternatively, seek support from other institutions to provide the required counterpart. The beneficiaries may provide harvest equivalent to the amount received, which may be used for feeding programs or related activities.
4. Assists in the site validation of the proposed area for the project;
5. Assists the group in completing the documentary requirements;
6. Acts as resource persons in the on-site training of participating groups;
7. Submits monthly report to RFO;
8. Lends LGU areas/assists group in acquiring rights to develop production areas;
9. Provincial 5Ks focals shall assist the groups in drafting or amending the groups' constitution and by-laws;
10. Provincial 5Ks focals shall lead in the formal registration of the participating groups if not yet registered;
11. Provincial 5Ks focals shall consolidate and analyze the reports of municipal 5Ks focal and make corresponding recommendations;
12. In cases where the municipal LGUs cannot participate in the 5Ks Program for various reasons, the Province can designate 5Ks focals for these LGUs upon consent of the concerned LGUs. The Provincial 5Ks focals assigned to take on the roles of the municipal 5Ks focals shall be entitled to the honorarium due to the municipal 5Ks focals;
13. Designated 5Ks Focals may either be permanent or contract of service;
14. Each Local Government Unit (LGU) may designate a maximum of two (2) focal persons who may come only from the RBO focal or OA focal; and
15. All designated 5Ks focal persons are required to undergo training with the Agricultural Training Institute (ATI).

## **E. Group beneficiaries/Associations**

1. Provides site where the project will be located;
2. Attends monthly trainings and meetings;
3. Participates in all events related to the Program;
4. Requires members to perform their respective tasks and assignments;
5. Ensures the safety and maintenance of tools, equipment, and supplies;
6. Maintains all the records related in the operation; and
7. Submits monthly production, sales, and financial reports to LGU and RFO.



VIII. MONITORING AND EVALUATION

A. Project Monitoring and Reporting Requirements

Recipients are required to maintain comprehensive records documenting the operation and progress of the project. These records must include:

- 1. Monthly reports on production, sales, and financial activities;
- 2. Feedback on project implementation, including challenges faced and operational difficulties encountered; and
- 3. Recommendations for improvement to enhance project effectiveness.

B. Submission and Review Process

- 1. Quarterly Reports: Recipients must submit quarterly reports to the DA-RFO OAP Focal for review;
- 2. Monthly Meetings: 5Ks focal persons shall actively participate in regular monthly meetings to ensure alignment and coordination; and
- 3. Data Analysis: The RFO focal will analyze production, sales, and financial reports from participating groups, identifying trends and areas requiring intervention.

C. Decision-Making and Corrective Actions

- 1. Upon receipt of unfavorable reports, the 5Ks and RFO focal persons will recommend timely actions to prevent further decline or deterioration of the situation;
- 2. 5Ks focal persons shall submit quarterly reports to the RFO, while the RFO shall provide annual reports to the NOAP-NPCO; and
- 3. The NOAP-NPCO is responsible for preparing an annual report on the overall implementation and impact of the project.

D. Onsite Validation and Monitoring

The RFO shall conduct onsite monitoring to verify the accuracy of reports and assess the project’s actual progress on the ground.

E. Baseline Data, and Monitoring and Evaluation System

To ensure the effectiveness and sustainability of the intervention, a baseline data/profiling will be established for each recipient group. This data will be the basis of subsequent monitoring and evaluation to validate the impact of the project on malnutrition in the target organic farming areas and its expansion areas.

F. Establishment of Baseline Data

A baseline data will be established for all recipients of the intervention. This report will:

- 1. Track nutritional status before assistance begins;
- 2. Monitor changes in malnutrition rates over time; and
- 3. Assess the status and progress of expansion of organic farming areas at mid-term and endline of the implementation of the project.



G. Monitoring and Evaluation Process

- 1. Regular periodic progress monitoring will be conducted to measure changes in malnutrition rates among beneficiaries and track the growth of organic farming initiatives;
- 2. Data collected will help identify ways to address the concerns in project implementation; and
- 3. Monitoring activities will be in collaboration/coordination with relevant agencies, including the National Nutrition Council, Local Government Units (LGUs), and Barangay Nutrition Scholars, ensuring accuracy and alignment with national nutrition and food security goals.

IX. FUNDING SOURCE

The source of funds for the project shall be through the General Appropriations of the National Organic Agriculture Program (NOAP) following the disbursement rules set by the Department of Budget and Management (DBM) and guided by government accounting and auditing rules and regulations. Other DA Programs, agencies and the LGUs may provide additional financial assistance and other support.

X. AMENDMENTS

Amendments to these guidelines may be made upon review of the implementation and recommendations by the DA-RFO and NOAP-NPCO, for the approval of National Organic Agriculture Board (NOAB).

XI. EFFECTIVITY

This Memorandum Circular shall take effect immediately upon publication in the Official Gazette or in a newspaper of general circulation, and its filing with the University of the Philippines Law Center - Office of the National Administrative Register (ONAR).

Done this \_\_\_\_ day of \_\_\_\_\_, 2025 in Quezon City.

FRANCISCO P. TIU LAUREL JR.  
Secretary