



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 590

Series of 2021

SUBJECT : AUTHORITY TO CONDUCT THE FY 2021 THIRD QUARTER PHYSICAL AND FINANCIAL PERFORMANCE ASSESSMENT AND BUDGET EXECUTION DOCUMENT WORKSHOP OF THE NATIONAL ORGANIC AGRICULTURE PROGRAM

In the exigency of the service and to ensure efficient implementation of the Organic Agriculture Programs, Projects, and Activities of the Department of Agriculture (DA) and its Operating Units (OUs), the National Organic Agriculture Program (NOAP) is hereby authorized to conduct the **FY 2021 Third Quarter Physical and Financial Performance Assessment and Budget Execution Document Workshop** on **October 4 - 8, 2021** in **Agricultural Training Institute (ATI) - Central Office**. *The exact venue for the said event shall be announced once finalized.*

The aforementioned activity aims to:

1. Evaluate the implementation of the National Organic Agriculture Program's Operating Units in terms of the physical and financial accomplishments as of third quarter of FY 2021 as compared with the target for the indicated period;
2. Assess the Key Result Areas (KRAs) of Operating Units of the National Organic Agriculture Program in prioritizing the National Organic Agriculture Board (NOAB) identified policy directions; and
3. Evaluate the current performance of the Operating Units which is essential in formulating solutions to the identified issues and concerns in the regional/implementing agency level relative to the National Organic Agriculture Program's implementation and operations.

This Order hereby provides the specific number of personnel from corresponding offices to attend and participate in the activity. This shall provide basis for the Program's thrusts and strategy. Thus, the participation of the following offices is highly valuable.

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OFFICE	NO. OF PARTICIPANTS
Regional Field Offices (RFOs CAR, I-XIII)	30
<i>Organic Agriculture Focal Person/Alternate Focal Person</i>	15
<i>Organic Agriculture Support Staff/Report Officer</i>	15
Bureaus and Implementing Agencies (Bureau Directors, Organic Agriculture Focal Person/Alternate Focal Person, and OA Report Officer)	12
Agricultural Training Institute (ATI)	2
Bureau of Agricultural Research (BAR)	2
Bureau of Animal Industry (BAI)	2
Bureau of Plant Industry (BPI)	2
Bureau of Soils and Water Management (BSWM)	2
Bureau of Fisheries and Aquatic Resources (BFAR)	2
Planning and Monitoring Service	4
Planning and Programming Division	2
Monitoring and Evaluation Division	2
Financial and Management Service	2
Budget Division	1
Accounting Division	1
Bureau of Agriculture and Fisheries Engineering	2
Bureau of Agriculture and Fisheries Standards	2
National Organic Agriculture Board	3
National Organic Agriculture Program Coordinating Office	5
TOTAL	60

All expenses to be incurred in the conduct of the activity such as, travel expenses, accommodation and per diem of participants shall be chargeable against their respective Offices. Payment of the venue/training facilities, food, supplies and material, and other incidental expenses shall be chargeable against the **DA-NOAP OSEC 2021 Funds**, subject to the availability of funds and the usual government accounting and auditing rules and regulations. Dates of the workshop are inclusive of travel time. **The allocation of participants shall be strictly followed; otherwise, the concerned office shall shoulder the board and lodging of excess participants.**

This Order shall take effect immediately and shall remain in force unless revoked by writing.

Done this 16th day of August 2021.



WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

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