



Department Order

No. 11
Series of 2020

SUBJECT: REVISED GUIDELINES FOR THE SELECTION OF THE NON-GOVERNMENT MEMBERS OF THE NATIONAL ORGANIC AGRICULTURE BOARD (NOAB)

WHEREAS, Section 5 of Republic Act No. 10068 otherwise known as the “Organic Agriculture Act of 2010” established the National Organic Agriculture Program (Program);

WHEREAS, pursuant under Section 6 of the Act, the Honorable National Organic Agriculture Board (NOAB) was created to serve as the policy-making body mandated to provide direction and general guidelines for the implementation of the Program;

WHEREAS, Section 7 of the same Act prescribed the composition of the NOAB with members from government line departments¹ and representatives from small farmer organizations each from Luzon, Visayas, and Mindanao, non-government organizations (NGO), agricultural colleges and universities, and private sector or agribusiness firms;

WHEREAS, the DA through the Bureau of Agriculture and Fisheries Standards (BAFS) as the NOAB technical and administrative secretariat and the Department of Science and Technology (DOST) through the Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD) are mandated to come up with criteria for the selection of the above cited representatives;

WHEREAS, the NOAB recommended the approval of the guidelines for the selection of the non-government members through NOAB Resolution No. 10, Series of 2020.

NOW THEREFORE, this set of guidelines is issued for the selection of the new set of non-government members of the NOAB.

ARTICLE I
SCOPE

These guidelines prescribe the rules and regulations for the selection of NOAB members representing the small farmers, non-government organizations and private sector or agribusiness firms for the term of three (3) years.

¹ As per Section 7 of RA No. 10068 the NOAB is composed of Secretaries or alternate representatives from the following government departments Department of Agriculture (DA), Department of Interior and Local Government (DILG), Department of Agrarian Reform (DAR), Department of Education (DepEd), Department of Environment and Natural Resources (DENR), Department of Science and Technology (DOST), and Department of Trade and Industry (DTI)

ARTICLE II DEFINITION OF TERMS

For the purpose of this document, the following definitions as stated in RA 10068 Implementing Rules and Regulations shall apply:

- 2.1 **Agribusiness firm** refers to a business entity involved in organic food and non-food production, farming and contract farming, inputs supply, farm machinery, wholesale and distribution, processing, marketing, and retail sales;
- 2.2 **Non-Government Organization (NGO)** refers to any non-profit, voluntary citizens' group organized on a local, national or international level. It is a legally constituted organization created by natural or legal persons that operates independently from government. In cases where the NGO is funded totally or partially by the government, the NGO maintains its non-governmental status by excluding government representatives from membership in the organization;
- 2.3 **Small farmer**² refers to a natural person dependent on small-scale subsistence farming and fishing activities as his/her primary source of income and/or whose sale, barter or exchange of agricultural products does not exceed a gross value of One Hundred Eighty Thousand pesos (PhP180,000.00) per annum based on 1992 constant prices. Provided, that the small farmer holds and cultivates not more than 3 hectares of agricultural land. An inter-agency committee composed of the Department of Agrarian Reform, the Department of Trade and Industry, the Department of Finance and the National Economic and Development Authority and headed by the Department of Agriculture may conduct periodic review and adjustments of the income level to take into account the effects of changes in inflation, devaluation and consumer price index.

ARTICLE III GENERAL PROVISIONS

- 3.1 Organizations can only nominate one representative to the NOAB Selection Process;
- 3.2 Only qualified nominees with complete portfolio as specified in Section 4 (Eligibility Criteria and Requirements) and have a score of at least 75% shall be evaluated;
- 3.3 The previously appointed non-government NOAB members can no longer be nominated nor reappointed to any NOAB position;
- 3.4 The National Technical Search Committee (NTSC) shall submit the shortlisted nominees for each category to the NOAB for their endorsement to the DA Secretary for the final selection of non-government representatives; and
- 3.5 The decision of the DA Secretary as the Chairman of the NOAB shall be final and irrevocable.

² Definition based on Magna Carta for Small Farmers

ARTICLE IV
ELIGIBILITY CRITERIA AND SUPPORTING DOCUMENTS

To qualify for the selection the following criteria and the requirements should be met:

4.1 Small Farmers Representatives

- 4.1.1 Must be an organic agriculture practitioner who is dependent on small scale organic farming or aquaculture activities as their primary source of income (as defined in Section 2 of this guidelines) for at least three (3) years;
- 4.1.2 Must be registered in the Registry System for Basic Sectors in Agriculture (RSBSA);
- 4.1.3 Member of a duly registered and/or recognized by any government agencies (SEC, CDA, DOLE, DSWD etc.) farmer organization, cooperative, federation and/or coalition organized for the purpose of promoting and practicing organic agriculture or aquaculture which must be in existence for at least three (3) years;
- 4.1.4 A Filipino citizen of legal age and good moral character as duly certified by any of the following: Barangay Chairman, Local Chief Executive, or Parish, or faith-based institution;
- 4.1.5 Must not be a government official/employee;
- 4.1.6 Must be physically and mentally fit; and
- 4.1.7 Must not be related to the appointing or recommending authority, within the fourth civil degree of consanguinity or affinity.

4.2 Non-government Organization (NGO) Representative

- 4.2.1 The NGO must be a duly registered and/or recognized by any government agencies (SEC, CDA, DOLE, DSWD etc.) with national representation of the interest of the sector with a proven track record for at least three (3) years;
- 4.2.2 The NGO must be predominantly advocating organic agriculture or aquaculture for the last three (3) years;
- 4.2.3 The nominee of the NGO must be inclined to production and/or promotion of organic agriculture or aquaculture for at least three (3) years;
- 4.2.4 A Filipino citizen of legal age and good moral character as duly certified by any of the following: Barangay Chairman, Local Chief Executive, or Parish, or faith-based institution;
- 4.2.5 The nominee must not be a government official/employee; and
- 4.2.6 The nominee must be physically and mentally fit.

4.2.7 Must not be related to the appointing or recommending authority, within the fourth civil degree of consanguinity or affinity.

4.3. Private Sector or Agribusiness Firm Representative

4.3.1. Must be a representative of a duly registered private sector or agribusiness firm which predominantly engaged in organic farming, processing, or trading of organic inputs and products for at least three (3) years;

4.3.2. A Filipino citizen of legal age and good moral character as duly certified by any of the following: Barangay Chairman, Local Chief Executive, or Parish, or faith-based institution;

4.3.3. Must be physically and mentally fit; and

4.3.4. Must not be related to the appointing or recommending authority, within the fourth civil degree of consanguinity or affinity.

4.4. Supporting Documents

The nominees shall submit the following supporting documents as basis for the evaluation:

4.4.1. Cover letter for the submission of documents addressed to the RFO Executive Director, attention to the RFO Organic Focal Person;

4.4.2. Letter of intent addressed to the DA Secretary coursed through the BAFS as the NOAB Secretariat (specifying the category for nomination; and if in the small farmer category, further specifying the island to be represented); and

4.4.3. Nominees shall submit the following documentary requirements:

A. Small Farmer Representatives

- I. Duly accomplished organizational/firm information sheet (Annex A) attached with the certified true copies of the following documents;
 - a. Authenticated Registration with Article of Incorporation and By-Laws from any of the following: Securities and Exchange Commission (SEC); Cooperative Development Authority (CDA); Department of Trade and Industry (DTI); Department of Labor and Employment (DOLE); or Department of Social Welfare and Development (DSWD)
 - b. Brief history of the organization;
 - c. Certification from the LGU indicating the area of operation of the organization;
 - d. Internal control system (ICS) manual;
 - e. Certificate of affiliation or letter of endorsement from the specific organizations/associations (specify name of the association, office address, and contact numbers);
 - f. Organizational structure;

- g. List of current members (specify names, address, contact numbers, area of production in hectares);
 - h. Photocopy of any organic certificate (PGS, 3rd party or international certification), if any;
 - i. List of ongoing and completed organic agriculture-related projects with a respective list of beneficiaries (also identify members and non-members) duly signed by the President/Chairman of the organization attached with photo documentation, authenticated copies of memorandum of agreements, and certificate of awards for projects;
 - j. Certification from organization's finance officer stating the source/s of funding for the operation and management of the organization, if applicable; and
- II. Duly accomplished nominee's information sheet (Annex B), short curriculum vitae (no longer than one page or 500 words focused on his/her involvement in the organic movement) attached with authenticated or certified true copies of the following documents:
- a. Proof of land coverage, any of the following:
 - Certificate of Land Holdings;
 - Certificate of Land Ownership Award (CLOA);
 - Certificate of Tax Declaration for Land, Building and Machineries,
 - Real Property Tax Assessment;
 - Certificate of Deed of Absolute Sale;
 - Contract of Lease
 - b. Proof of income capacity, any of the following:
 - Latest income tax return (ITR) or BIR Certificate of Tax Exemption;
 - Financial statements/reports (Deed of Sales)
 - c. Official endorsement including certificate of proof of period of advocacy on organic agriculture/aquaculture from the Local Technical Committees or any relevant organizations;
 - d. Certificate of Good Moral Character from Barangay Chairman, Local Chief Executive, Parish, or faith-based institution;
 - e. Authenticated PSA Birth Certificate or Philippine Passport;
 - f. Medical Certificate;
 - g. Endorsement from the Board/Officials of his/her organizations;
 - h. Photocopy of certificates from various OA and OA-related trainings, seminars, workshops, conferences, etc. (attended and facilitated);
 - i. Photocopy of awards, citations, recognitions and news clippings related to organic agriculture initiatives, if any.

B. Non-Government Organization (NGO) Representative

- I. Duly accomplished organizational/firm information sheet (Annex A) attached with the certified true copies of the following documents;
 - a. Authenticated Registration with Article of Incorporation and By-Laws from any of the following: Securities and Exchange Commission (SEC); Cooperative Development Authority (CDA); Department of Trade and

Industry (DTI); Department of Labor and Employment (DOLE); or Department of Social Welfare and Development (DSWD)

- b. Brief history of the organization;
 - c. Certification from the LGU indicating the area of operation of the organization;
 - d. Internal control system (ICS) manual;
 - e. Certificate of affiliation or letter of endorsement from the specific organizations/associations (specify name of the association, office address, and contact numbers);
 - f. Organizational structure;
 - g. List of current members (specify names, address, contact numbers, area of production in hectares);
 - h. Photocopy of any organic certificate (PGS, 3rd party or international certification), if any;
 - i. List of ongoing and completed organic agriculture-related projects with a respective list of beneficiaries (also identify members and non-members) duly signed by the President/Chairman of the organization attached with photo documentation, authenticated copies of memorandum of agreements, and certificate of awards for projects;
 - j. Certification from organization's finance officer stating the source/s of funding for the operation and management of the organization, if applicable; and
- II. Duly accomplished nominee's information sheet (Annex B), short curriculum vitae (no longer than one page or 500 words focused on his/her involvement in the organic movement) attached with authenticated or certified true copies of the following documents:
- a. Official endorsement including certificate of proof of period of advocacy on organic agriculture/aquaculture from the Local Technical Committees or any relevant organizations;
 - b. Certificate of Good Moral Character from Barangay Chairman, Local Chief Executive, Parish, or faith-based institution;
 - c. Authenticated PSA Birth Certificate or Philippine Passport;
 - d. Medical Certificate;
 - e. Endorsement from the Board/Officials of his/her organizations;
 - f. Photocopy of certificates from various OA and OA-related trainings, seminars, workshops, conferences, etc. (attended and facilitated);
 - g. Photocopy of awards, citations, recognitions and news clippings related to organic agriculture initiatives, if any.

C. Private Sector/Agribusiness Firm Representative

- I. Duly accomplished organizational/firm information sheet (Annex A) attached with the certified true copies of the following documents;
 - a. Company Profile including mission statement and organizational structure;
 - b. Proposed Agenda for the Organic Agriculture/Aquaculture Agribusiness Industry for the next three to five (3-5) years;
 - c. Management, Operational, and Marketing Plan;

- d. Authenticated Certificate of Registration with Article of Incorporation and By-Laws from any of the following: Securities and Exchange Commission (SEC); or Department of Trade and Industry (DTI);
 - e. Financial Statements for the past three (3) years;
 - f. Proof of affiliation to business-related organizations/associations (specify name of the association, office address, and contact numbers);
 - g. Certified true copies of Purchase Orders, Sales Agreements, Market Agreements, or delivery receipts;
 - h. Certified true copy of any organic certificate (PGS, 3rd party or international certification), if any; and
 - i. Photocopy of awards, citations, recognitions and news clippings related to organic agriculture initiatives, if any.
- II. Duly accomplished nominee's information sheet (Annex B), short curriculum vitae (no longer than one page or 500 words focused on his/her involvement in the organic movement) attached with authenticated or certified true copies of the following documents:
- a. Latest income tax return (ITR);
 - b. Endorsement from the Board/Officials of his/her corporation;
 - c. Photocopy of certificates from various OA and OA-related trainings, seminars, workshops, conferences, etc. (attended and facilitated);
 - d. Photocopy of awards, citations, recognitions and news clippings related to organic agriculture initiatives, if any;
 - e. List of affiliations/membership to organic agriculture/aquaculture-related organizations/associations;
 - f. List of affiliations/membership to business-related organizations/associations
 - g. Authenticated NSO Birth Certificate; and
 - h. Medical Certificate

ARTICLE V NOAB SELECTION PROCESS

5.1 Stage 1: Regional Selection

5.1.1 The DA Regional Field Offices (DA RFO) shall facilitate the identification of nominees for the above categories through meetings and/or any other form of media. (NCR stakeholders shall be covered by RFO CALABARZON);

5.1.2 The interested organization shall submit the documents as required under Section IV of this guidelines to the DA RFO;

5.1.3 The DA RFO shall evaluate the completeness and veracity of the submitted documents of the participating organization, validate, if necessary, and come up with the short list of nominees;

5.1.4 The RFO shall endorse the qualified nominees to BAFS addressed to the Executive Director through the NOAB Secretariat. Online submissions may be submitted by the RFO directly to the NOAB Secretariat.

5.2 Stage 2: National Selection

5.2.1 The NOAB Secretariat shall assess the completeness of submitted documents of nominees for each category by the DA RFO;

5.2.2 The National Technical Search Committee shall evaluate each nominee using scoresheets prescribed by these guidelines.

5.2.3 The NTSC shall submit accomplished scoresheets to the NOAB Secretariat for consolidation of scores. Using the consolidated scores, the NOAB Secretariat shall identify the top three (3) finalists for each category.

5.2.4 Field validation shall only be conducted if the NTSC or the NOAB deems it necessary to verify the qualifications of the nominee in its actuality;

5.2.5 Public consultation/s, through any physical or non-physical means, shall be conducted with relevant stakeholders.

5.2.6 The NTSC shall conduct panel interview to further assess the finalists. Panel interview be done in person or remotely via online teleconference, as circumstances may warrant;

5.2.7 The NTSC shall deliberate the results of the evaluation and panel interview and shall submit the final list of nominees to the NOAB;

5.2.8 The NOAB shall issue a Resolution endorsing the results of the National Selection to the DA Secretary;

5.1 Stage 3: Selection and Appointment

5.1.1 The DA Secretary, as the Chairperson of the NOAB, shall select and appoint the new set of representatives from the non-government organizations based on the results of the National Selection.

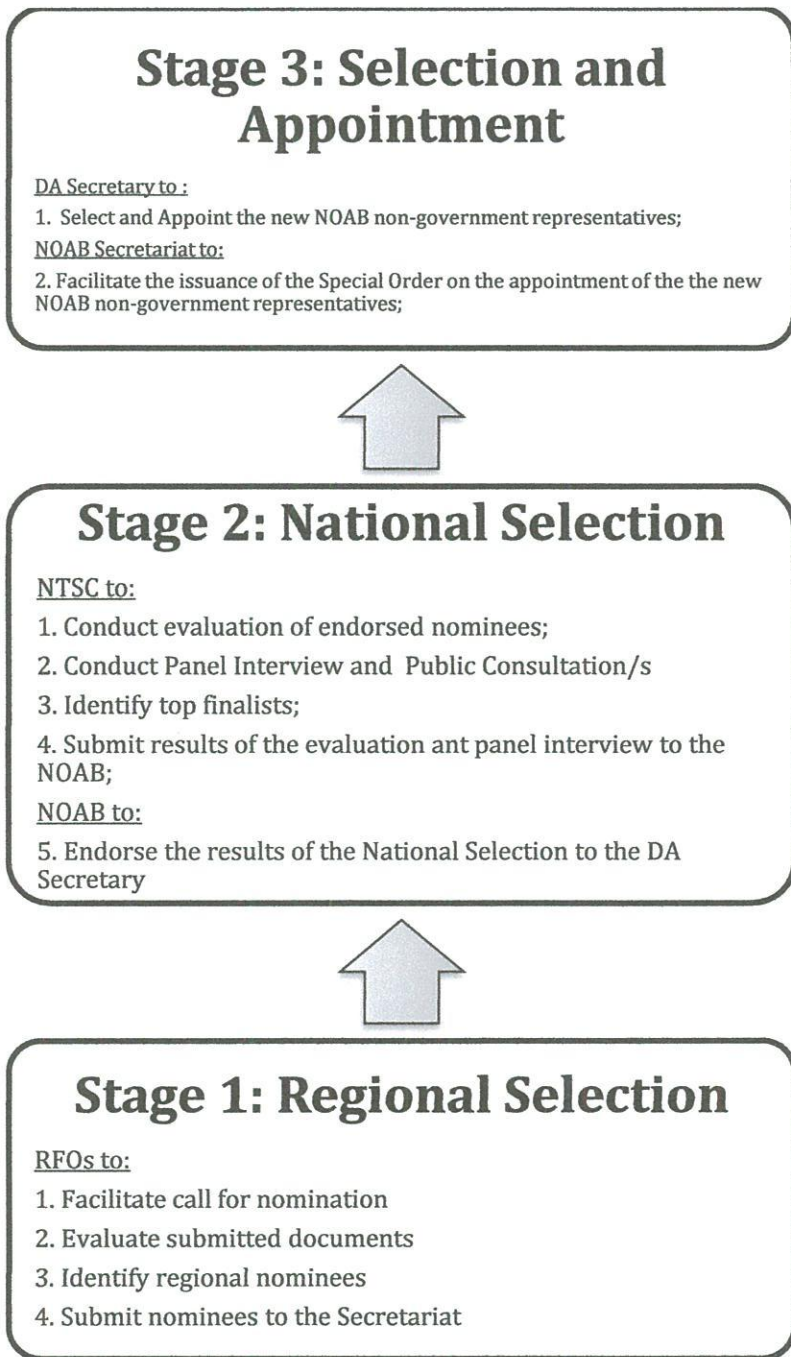


Figure 1. NOAB Selection Process Flow

ARTICLE VI

COMPOSITION AND FUNCTIONS OF NATIONAL TECHNICAL SEARCH COMMITTEE (NTSC)

6.1 The NTSC composed of permanent and alternate representatives from the following agencies is hereby created:

	Office/Agency
Chairperson:	Office of the NOAB Alternate Chairperson

Co-Chairpersons:	National Organic Agriculture Program - National Program Coordinating Office (NOAP-NPCO)
	Bureau of Agriculture and Fisheries Standards (BAFS)
Members:	Agricultural Training Institute (ATI)
	Bureau of Animal Industry (BAI)
	Bureau of Agricultural Research (BAR)
	Bureau of Fisheries and Aquatic Resources (BFAR)
	Bureau of Plant Industry (BPI)
	Bureau of Soils and Water Management (BSWM)
	Office of Undersecretary for Policy and Planning
	Agribusiness and Marketing Assistance Service (AMAS)
	Philippine Center for Postharvest Development and Mechanization (PHilMech)

6.2 The NTSC shall take the lead in the conduct of the national selection stage of the NOAB Selection process. Specifically, it shall:

- a. Evaluate documents endorsed by the DA Regional Field Offices (DA RFO) and come up with shortlist of nominees;
- b. Assess the shortlisted nominees through documentary evaluation, and panel interview using the scoresheet for each category;
- c. Conduct the Final Deliberation on the results of the evaluation;
- d. Submit the results of the Final Deliberation to the NOAB;
- e. Conduct post-evaluation of the selection process.

ARTICLE VII

FUNCTIONS OF NATIONAL ORGANIC AGRICULTURE BOARD SECRETARIAT

7.1 The NOAB Secretariat Section of the BAFS shall serve as the general administrative and technical arm of the NTSC. Specifically, it shall:

- a. Provide administrative and technical support to the NTSC;
- b. Assess the completeness and validity of the documents submitted by the DA RFO;
- c. Facilitate the conduct of all activities relative to the selection process;
- d. Prepare and keep all records relative to the activities of the selection process e.g. minutes of the meetings, results of the desk evaluation, field validation, panel interview, and the final deliberation; and
- e. Prepare and facilitate the approval of the appointment of the selected representatives.

ARTICLE VIII

CRITERIA FOR SELECTION

8.1 The National Technical Search Committee shall evaluate the nominees based on the following criteria:

- 8.1.1 Organization's management and operations;
- Sustainable/efficient OA programs, projects, activities implemented and/or initiated;
 - Area of influence/ operation of the organization;
 - Number of members;
 - Source of funding
- 8.1.2 Representative's competence:
- Number of years as OA practitioner;
 - Number of OA-related trainings/seminars attended;
 - Number of citations/awards received;
 - Affiliation/linkage

ARTICLE IX
REPEALING CLAUSE

All existing Department Orders, Circulars, Guidelines, Rules and Regulations inconsistent with this Department Order are hereby modified, revoked or repealed accordingly.

ARTICLE X
SEPARABILITY CLAUSE


Should any provision of this Department Order or any part thereof be declared invalid, the other provisions, so far as they are separable, shall remain in force and effect.

ARTICLE XI
EFFECTIVITY

This Department Order shall take effect immediately.

SO ORDERED.

Done this 25th day of September 2020.


WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

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A food-secure Philippines
with prosperous farmers and fisherfolk



ANNEX A.

Organization Information Sheet

ORGANIZATION INFORMATION SHEET			
			NOABSec Form _
<i>Note: Please write legibly. Mark appropriate boxes with "✓" and use separate sheet if necessary.</i>			
NAME OF ORGANIZATION			
OFFICE ADDRESS (No. /Street/Barangay /City/Town/ Province)			
CONTACT NO.		EMAIL ADDRESS	
CONTACT PERSON <i>(The designated contact person must be the head/officer of the organization)</i>			
POSITION IN THE ORGANIZATION			
TELEPHONE/MOBILE NO.			
EMAIL ADDRESS			

ANNEX B.
Representative's Information Sheet

PERSONAL DATA SHEET						
NOABSEC Form _						
<i>Note: Please write legibly. Mark appropriate boxes with "✓" and use separate sheet if necessary.</i>						
I. PERSONAL INFORMATION						
SURNAME						
FIRST NAME						
MIDDLE NAME				NAME EXTENSION <i>(e.g. Jr., Sr.)</i>		
DATE OF BIRTH <i>(mddy-yyyy)</i>	--/--/----			CITIZENSHIP		
PLACE OF BIRTH						
SEX	<input type="checkbox"/> Female <input type="checkbox"/> Male		CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed	<input type="checkbox"/> Separated <input type="checkbox"/> Others, specify _____	
PERMANENT ADDRESS						
ZIP CODE				TELEPHONE NO.		
MOBILE NO.				EMAIL ADDRESS		
II. FAMILY BACKGROUND						
SPOUSE'S NAME						
FATHER'S NAME						
MOTHER'S MAIDEN NAME						
III. EDUCATIONAL BACKGROUND						
LEVEL	NAME OF SCHOOL <i>(Write in full)</i>	DEGREE COURSE <i>(Write in full)</i>	YEAR GRADUATED	HIGHEST GRADE/LEVEL/UNITS EARNED <i>(if not graduated)</i>	INCLUSIVE DATES OF ATTENDANCE	
					From	To
ELEMENTARY						
SECONDARY						
VOCATIONAL/TRADE COURSE						
COLLEGE						



GRADUATE STUDIES						
<i>(Continue on separate sheet if necessary)</i>						

IV. WORK EXPERIENCE (Start from current employment)				
INCLUSIVE DATES (mm/dd/yyyy)		AGENCY / OFFICE / COMPANY (Write in full)	POSITION TITLE (Write in full)	NATURE OF WORK (Brief description)
From	To			
/ /	/ /			
/ /	/ /			
/ /	/ /			
<i>(Continue on separate sheet if necessary)</i>				

V. TRAINING PROGRAMS (Start from the most recent training.)				
TITLE OF SEMINAR/CONFERENCE/WORKS HOP/SHORT COURSES/TRAININGS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	CONDUCTED/ SPONSORED BY (Write in full)
	From	To		
	/ /	/ /		
	/ /	/ /		
	/ /	/ /		

VI. OTHER VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S				
NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
	/ /	/ /		
	/ /	/ /		

	/ /	/ /	
VII. AWARDS AND RECOGNITIONS			
DISTINCTIONS / RECOGNITION: (Write in full)	DATE RECEIVED (mm/dd/yyyy)	Organization presented the award/recognition	
	/ /		
	/ /		
	/ /		
	/ /		
	/ /		
<i>(Continue on separate sheet if necessary)</i>			

ANNEX C

National Organic Agriculture Board (NOAB) Selection FY 2020-2023 Score sheet for the Evaluation of Nominee Small Farmer Representative Category

Name of nominee			
Name of organization			
Region			
Criteria	Max Point	Score	Remarks
A. Organization	50		
1. Sustainable/efficient OA programs, projects, activities	25		
a. Number of successful projects implemented <ul style="list-style-type: none"> • > 5 projects: 15pts • 4-5 projects: 10 pts • 1-3 projects: 5 pts 	15		
b. Number of farmer beneficiaries/assisted <ul style="list-style-type: none"> • ≥ 25 farmers: 10 pts. • 10-24 farmers: 7 pts. • 5-9 farmers: 5 pts. 	10		
2. Area of operation <ul style="list-style-type: none"> • Island-wide level: 10 pts. • Provincial level: 7 pts. • Municipal level: 5 pts. 	10		
3. Number of members <ul style="list-style-type: none"> • ≥ 30 members: 5 pts. • 21-29 members: 4pts. • 10-20 members: 3 pts. 	5		
4. Number of years in advocacy <ul style="list-style-type: none"> • > 5 years: 10 pts. • 4 – 5 years: 7 pts. • 3 years: 5 pts. 	10		
B. Representative's competence	50		
1. Number of years as OA practitioner <ul style="list-style-type: none"> • > 5 years: 10 pts. • 4 – 5 years: 7 pts. • 3 years: 5 pts. 	10		
2. Number of trainings, seminars, workshops, & conferences attended <ul style="list-style-type: none"> • > 10 seminars/trainings: 10 pts. • 5 – 10 seminars/trainings: 7 pts. • 1-4 seminars/training: 5 pts. 	10		

3. Number of trainings, seminars, workshops, & conferences facilitated <ul style="list-style-type: none"> • ≥5 seminars/trainings: 10 pts. • 3-4 seminars/trainings: 7 pts. • 1-2 seminars/training: 5 pts. 	10		
4. Number of awards/citations received <ul style="list-style-type: none"> • >8 awards/citations: 5 pts. • 5 – 8 awards/citations: 4 pts. • 1-4 awards/citations: 3 pts. 	5		
5. Affiliation/linkage: <ul style="list-style-type: none"> • >5 affiliations: 10pts. • 3-4 affiliations: 7pts. • 1-2 affiliation/s: 5 pts. 	10		
6. Role in the Organization <ul style="list-style-type: none"> • Officer: 5 pts. • Member: 3pts. 	5		
Score	100		
Bonus points	15		
1. Source of Funding of the Organization <ul style="list-style-type: none"> • Internal + External: 5 pts. • External: 3 pts. • Internal (self-sufficient): 10 pts. 	10		
2. Certification <ul style="list-style-type: none"> • Locally 3rd party certified organic (either the farmer/operator or the organization): 5pts. • PGS or other international 3rd party certification: 3pts. 	5		
Total score	115		

(Signature over printed name)

Evaluator

Date

ANNEX D

National Organic Agriculture Board (NOAB) Selection FY 2020-2023 Score sheet for the Evaluation of Nominee Non-government Organization Representative Category

Name of nominee			
Name of organization			
Region			
Criteria	Max Point	Score	Remarks
A. Organization	50		
1. Sustainable/efficient OA programs, projects, activities	25		
a. Number of successful projects implemented <ul style="list-style-type: none"> • > 15 projects: 15pts • 10 – 15 projects: 10 pts • 5-9 projects: 5 pts 	15		
b. Number of farmer beneficiaries/assisted <ul style="list-style-type: none"> • ≥ 70 farmers: 10 pts. • 51-69 farmers: 7 pts. • 25-50 farmers: 5 pts. 	10		
2. Area of operation <ul style="list-style-type: none"> • International: 5 pts. • National: 3 pts. 	5		
3. Affiliations and linkages <ul style="list-style-type: none"> • International: 5 pts. • National: 3 pts. 	5		
4. Number of members <ul style="list-style-type: none"> • ≥ 100 members: 5 pts. • 50-99 members: 4pts. • 10-49 members: 3 pts. 	5		
5. Number of years in advocacy <ul style="list-style-type: none"> • > 5 years: 10 pts. • 4 – 5 years: 7 pts. • 3 years: 5 pts. 	10		
B. Representative's competence	50		
6. Number of years as OA practitioner <ul style="list-style-type: none"> • > 5 years: 10 pts. • 4 – 5 years: 7 pts. • 3 years: 5 pts. 	10		
7. Number of trainings, seminars, workshops, & conferences attended <ul style="list-style-type: none"> • > 10 seminars/trainings: 10 pts. • 5 – 10 seminars/trainings: 7 pts. • 1-4 seminars/training: 5 pts. 	10		

ANNEX E

National Organic Agriculture Board (NOAB) Selection FY 2020-2023 Score sheet for the Evaluation of Nominee Agribusiness/Private Sector Representative Category

Name of nominee			
Name of organization			
Region			
Criteria	Max Point	Score	Remarks
A. Organization	60		
1. Sustainability	45		
a. Profitability <ul style="list-style-type: none"> • > 2.0: 15 pts. • 1.5-2.0: 10 pts. • 0.5-1.49: 5 pts. 	15		
b. Area of operation/market reach <ul style="list-style-type: none"> • Domestic and International: 10pts. • International: 7pts. • Domestic: 5pts. 	10		
c. Type of operation (enumerate types of operation on footnote) <ul style="list-style-type: none"> • 4 or more operations: 15pts • 3 types of operations: 10pts. • 1 type of operation: 5pts. 	15		
d. Number of years in operation <ul style="list-style-type: none"> • > 5 years: 5 pts. • 4 - 5 years: 4 pts. • 3 years: 3pts. 	5		
2. Social Impact/Contribution to the community	15		
a. Number of employment opportunities generated <ul style="list-style-type: none"> • >20 personnel: 10 pts. • 15 - 19 personnel: 7 pts. • 11 - 14 personnel: 5 pts • 5-10 personnel: 3pts 	10		
b. Affiliations/involvement/partnership with organizations <ul style="list-style-type: none"> • > 4 Affiliations/involvement/partnership: 5 pts. • 3-4 Affiliations/involvement/partnership: 3 pts. 	5		

<ul style="list-style-type: none"> • 1-2 Affiliations/involvement/partnership: 2 pts. 			
B. Representative's competence	45		
1.Number of years as OA practitioner <ul style="list-style-type: none"> • > 5 years: 10 pts. • 4- 5 years: 7 pts. • 3 years: 5 pts. 	10		
2. Number of trainings, seminars, workshops, & conferences attended <ul style="list-style-type: none"> • > 10 seminars/trainings: 5 pts. • 5 - 10 seminars/trainings: 4 pts. • 1-4 seminars/training: 3 pts. 	5		
3. Number of trainings, seminars, workshops, & conferences facilitated <ul style="list-style-type: none"> • ≥5 seminars/trainings: 5 pts. • 3-4 seminars/trainings: 4 pts. • 1-2 seminars/training: 3 pts. 	5		
4. Number of awards/citations received <ul style="list-style-type: none"> • >8 awards/citations: 10 pts. • 5 - 8 awards/citations: 7 pts. • 1-4 awards/citations: 5 pts. 	10		
5. Affiliation/linkage/membership	15		
a. with organic agriculture/aquaculture-related organizations/associations: <ul style="list-style-type: none"> • > 5 affiliations: 10 pts. • 3-4 affiliations: 7 pts. • 1-2 affiliations: 5 pts. 	10		
b. with business-related organizations/associations <ul style="list-style-type: none"> • > 5 affiliations: 5 pts. • 3-4 affiliations: 4pts. • 1-2 affiliations: 3 pts. 	5		
Score	105		
Bonus points	5		
Certification <ul style="list-style-type: none"> • Locally 3rd party certified organic (either the farmer/operator or the organization): 5pts. • PGS or international 3rd party certification: 3pts. 	5		
Total score	110		

(Signature over printed name)

Evaluator

Date